

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, JANUARY 10, 1955.

The Board of Public Works met in the office of the Governor, Mathieson Building, Baltimore, Maryland, on January 10, 1955, Monday.

There were present:

Theodore R. McKeldin, Governor
J. Millard Tawes, Comptroller
Hooper S. Miles, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director of the Department of Budget and Procurement.
Mr. James J. O'Donnell, Assistant Director of the Department of Public Improvements.

MINUTES:

The Minutes of the meeting of December 14, 1954, copies of which had been forwarded to the members of the Board of Public Works, were approved.

BARRETT SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, agenda Item 13, the Board approved payment by Barrett School for Girls of invoice of the Advanced Refrigeration Sales and Service Company, in the amount of \$17.75, for emergency repairs to the freezing locker. Funds are to be used from Budget Program 11.01.02.03.

BONDS:

The Secretary reported the following expenditures which had been made in connection with the recent issuance of bonds of the State of Maryland.

General Construction Loan of 1952	\$ 140.75
General Construction Loan of 1953	233.58
	<u>\$ 374.33</u>

The A. S. Abell Company	\$ 198.33
The Baltimore News-Post	88.88
Charles M. Speicher	32.88
J. Millard Tawes	27.61
Joseph O'C. McCusker	<u>26.63</u>

General Construction Loan of 1952	\$1,736.50
General Construction Loan of 1953	2,881.85
	<u>\$4,618.35</u>

Hooper S. Miles	\$ 36.35
E. A. Wright Bank Note Co.	4,507.00
W. Giles Parker	<u>75.00</u>

General Construction Loan of 1952	\$3,182.06
General Construction Loan of 1953	5,280.87
	<u>\$8,462.93</u>

The Signature Company	\$ 400.58
Semmes, Bowen & Semmes	4,006.25
Miles & Stockbridge	<u>4,056.10</u>

BOYS' VILLAGE OF MARYLAND:

- 1- The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures:

General Construction Loan of 1953 - Item #84	List 49	\$2,110.82
	List 51	488.76
	List 55	<u>3,718.52</u>

(Boys' Village of Maryland)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Boys' Village Of Maryland, with payment to be made from the funds indicated:

Budget Program 11.01.03.04 -
Williams Welding Service, for emergency repairs in connection
with #2 boiler. (Item 15) \$ 284.50

General Construction Loan of 1952 -
Item #82 - Bateman Photo Print and Blue Print Co., for addition-
al prints of Cottage #6. (Item 36-A) 97.50 .

3- The Board approved Item 36-B of the agenda of the Department of Public Improve-
ments, as follows:

"Reference is made to Item 49 of this Department's Agenda of August 7, 1951, in which the sum of \$1,000.00 was set up for the engineering firm of James Posey & Associates to prepare plans and specifications for Extension of Electric Service to new employees' quarters and new pump house, on a cost-plus basis. The work was accomplished by Posey at a total cost of \$571.24. It is requested that the balance of the allocation, a sum totaling \$428.76, revert to the original fund source -- Item #192, General Construction Loan of 1951."

CIVIL DEFENSE AGENCY:

Mr. Rennie brought to the attention of the Board a letter which had been received by the Secretary, dated December 17, 1954, from the Civil Defense Agency requesting the allocation of \$87,500.00 from the Civil Defense Loan of 1951 for the following purposes, and recommended approval of same:

Project 4	Medical	\$15,000.00
Project 5	Training	7,500.00
Project 7	Attack Warning	10,000.00
Project 8	Rescue	15,000.00
Project 9	Communications	25,000.00
Project 10	Public Information	5,000.00
Project 11	Emergency Welfare	10,000.00 .

The Board approved this request.

CROWNSVILLE STATE HOSPITAL:

1- The Secretary advised the Board of receipt of information of the following fires which had occurred at Crownsville State Hospital:

December 11, 1954 Room #2, Attendants' Quarters
December 22, 1954 4th Floor, "C" Building
December 27, 1954 1st Floor, "C" Building.

2- The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Crownsville State Hospital:

Board of Public Works Construction Fund of		
1949 - Item #11	List 89	\$438.75
	List 95	15.55
Item #22	List 84	2,395.80
General Construction Loan of 1951 - Item #82		
	List 87	138.40
Item #92	List 92	301.20
	List 96	676.45
General Construction Loan of 1952 - Item #32		
	List 94	293.53
	List 86	4,312.60 .

(Cont.)

(Crownsville State Hospital)

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Crownsville State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1951 -

Item #89 - Lawrence Plumbing and Heating, Inc., for increase in Change Order #4 to contract approved Dec. 14, 1954. (\$7,575.71)	Item 17-A.	\$ 852.40
Lawrence Plumbing and Heating, Inc., for Change Order #7 to contract approved Sept. 14, 1954.		
Fee-Turpin, Wachter & Assoc. (Item 17-B)		422.10

General Construction Loan of 1952 -

Item #32 - Credit on State Roads Commission maintenance work on roads, approved Feb. 10, 1953. (Item 17-C)	187.29 +
Lawrence Plumbing and Heating, Inc., for Change Order #8 to contract approved Sept. 14, 1954.	
No fee. (Item 38)	2,690.23 .

DEPARTMENT OF BUDGET AND PROCUREMENT:

Mr. Rennie brought to the attention of the Board requests which had been received by the Department of Budget and Procurement relative to the possible purchase of electric typewriters by various Agencies of the State.

After a discussion of the matter, the Board adopted the policy that the use of electric typewriters by State agencies should be restricted to the following uses:

1. Where uniformity of copies is required in legal work.
2. For cutting stencils for reproduction when the volume and nature of this type of work justifies the use.
3. For the correspondence of principal State executive officials.

DEPARTMENT OF CORRECTION:

The Secretary brought to the attention of the Board a letter received from the Department of Correction, dated December 16, 1954, requesting that the sum of \$30,000 be transferred from the Maryland Penitentiary-State Use Industries Fund to the Maryland State Reformatory for Males-State Use Industries Fund, in order to relieve the financial situation at the latter institution.

The Board approved this request.

DEPARTMENT OF EMPLOYMENT SECURITY:

The Secretary brought to the attention of the Board report received from the Employment Security Board for the quarter ended September 30, 1954, showing in detail, the taxes collected, the accounts receivable, liens filed and judgments obtained on tax claims; and a list in detail of the interest waived, the balance of accounts abated and adjusted, and accounts, that, in the opinion of the Board, are uncollectible.

The Board approved the report as submitted:

DEPARTMENT OF FORESTS AND PARKS:

- 1- The Board approved request of the Department of Forests and Parks, dated January 3, 1955, for permission to purchase the following properties to be added to the Dans Mountain Recreation Area, with payment to be made from the General Construction Loan of 1954-Item #17:

7.1 acres, owned by Julius and Margaret Wattenshaidt	\$800.00
7.5 acres, owned by Delbert and Delphia Fazenbaker	300.00 .

(Cont.)

(Dept. of Forests & Parks)

2- The Secretary reported payment of the following items for Department of Forests and Parks from the General Construction Loan of 1951-Item #26 (Surveyors, realtors, and title work for Patapsco State Park):

T. Hunt Mayfield	\$ 75.00
Leo William Rader	1,487.42 .

3- The Board approved request of the Department of Forests and Parks, dated January 3, 1955, for the transfer of the \$5,000 set up for Options - Project 26-D, General Construction Loan of 1951 into Project 26-C of the General Construction Loan of 1951 (Titles, Surveying, etc.)

4- The Board approved request, dated January 6, 1955, of the Department of Forests and Parks for authority to enter into an agreement with the Choptank Electric Cooperative, Inc., Denton, Maryland, for the construction and maintenance by the cooperative, at its own cost, of an electrical transmission line upon a right-of-way over the lands of the Pocomoke State Forest in Worcester County.

5- The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1951 - Item #17		List 130	\$ 8.91
		List 141	117.40
		List 149	86.69
Item #26		List 62	126.50
		List 130	40.09
		List 133	937.53
		List 141	109.27
		List 144	22.37
		List 149	224.93
General Construction Loan of 1953 - Item #14		List 129	6.13
		List 134	1,039.12
		List 148	109.07
Item #17		List 129	250.72
		List 148	1,094.66
Item #20		List 148	35.09
Item #27		List 142	121.55
Item #28		List 128	257.38
		List 129	201.84
		List 142	815.51
		List 145	10.68
General Construction Loan of 1954 - Item #25		List 127	1,918.74
		List 135	86.19
		List 146	478.93 .

6- The Board approved Item 20 of the agenda of the Department of Public Improvements, as follows:

"Reference is made to Item 52-A of this Department's Agenda of May 13, 1952, in which \$540.00 travel expense was set up for Elmer J. Hartney, maintenance supervisor at Sandy Point Park. There is an unused balance in the amount of 49¢ to be returned to the encumbered funds -- Item 17, General Construction Loan of 1952."

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary brought to the attention of the Board Monthly Progress Report of the Field Division of the Department of Public Improvements, as of December 31, 1954, copies of which had been forwarded to the individual members prior to the meeting.

DEPARTMENT OF MARYLAND STATE POLICE: - See, next page.

DEPARTMENT OF MARYLAND STATE POLICE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Maryland State Police, payable from the funds indicated:

Budget Program 07.05.00.52 -		
Raymond Concrete Pile Co., for test borings at proposed site for Barracks & Garage, at LaVale, Cumberland. (26-F)	\$	569.13
Budget Program 07.05.00.01 -		
Henry Albert, Jr. & Co., Inc., for emergency repair to plumbing at Police Headquarters. (Item 24-A)		10.50
Henry Albert, Jr. & Co., Inc., for electric receptacles at Headquarters Bldg. (Item 26-B)		100.00
Budget Program 07.05.00.03 -		
C. A. Scheper, for emergency repairs to heating system at Randallstown Barracks. (Item 24-B)		32.25
Wm. W. Leaman Co., for roof repair at Waterloo Barracks. (26-A)		100.00
State Roads Commission, for widening parking area at Waterloo Barracks. (Item 26-E)		268.00
General Construction Loan of 1954 -		
Item #10 - Mervell M. Dean, for Change Order No. 1 to contract approved Nov. 9, 1954. Credit. Waldorf Barracks. (26-C)		2,390.55 +
Mervell M. Dean, for Change Order No. 2 to above contract. Credit. Waldorf. (Item 26-D)		500.00 .

DEPARTMENT OF MENTAL HYGIENE-Central Farm:

The Board approved the following expenditures by Department of Mental Hygiene for the Central Farm, as reported in Construction Item 8 of the agenda of the Department of Budget and Procurement:

General Construction Loan of 1953 - Item #41	List 19	\$	39.80 .
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EASTERN SHORE STATE HOSPITAL:

The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Eastern Shore State Hospital:

Board of Public Works Construction Fund			
of 1949 - Item #36	List 9	\$	28.78
General Construction Loan of 1951 - Item #95	List 9		87.70
Item #98	List 10		50.39
General Construction Loan of 1952 - Item #41	List 4		32.15
	List 5		1,284.20
General Construction Loan of 1953 - Item #50	List 12		17.54
Item #52	List 12		11.99 .

GENERAL EMERGENCY FUND:

1- The Secretary brought to the attention of the Board a letter, dated January 6, 1955, received from Mr. Thomas F. Dempsey, Chairman of the Legislative Council State Port Committee, requesting authority to pay one-half of the cost for an additional three hundred copies of the report to be made by Knappen-Tippetts-Abbott-McCarthy on the Port of Baltimore, as the initial fifty copies covered by the contract with this company will not be sufficient for the necessary distribution.

The Board approved the allocation of \$500.00 from the General Emergency Fund to cover the State's share of the cost of these additional copies of the report.

(General Emergency Fund)

- 2- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allotment from the General Emergency Fund:

State Roads Commission-Toll Facilities Reimbursement - \$1,000, to cover authorized charges for use of the toll facilities by non-profit ambulance services.

Executive Department-Secretary of State - \$3,693.00, to cover increase in the salary of the Secretary of State to \$10,000 per annum, effective as of January 12, 1955.

LEASES:

Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies concerned:

Comptroller of the Treasury - renewal lease with Helen S. Brown, lessor, covering office space at 9 Market Street, Cumberland, Maryland, for one year from February 1, 1955, at an annual rental of \$1,800.00.

Department of Game and Inland Fish - for additional space with the Munsey Building Company, in No. 517 Munsey Building, Baltimore, Maryland, for six months from January 1, 1955, at an annual rental of \$720.00. (Confirmation)

State Roads Commission - extension of lease with Nathan and Fannie Sachs, Jerome B. and Esther Rosenberg and Solomon and Gertrude Liss, lessor, covering space on second floor of U. S. Post Office, Reisterstown, Baltimore, Maryland, for one year from February 1, 1955, at an annual rental of \$2,500.00.

State Roads Commission - new lease with Chelsie A. and Mary F. Liller and J. Wallace and Gladys M. Close, lessee, covering brick office building on U. S. Route #220 on McMullen Highway, Cumberland, Maryland, for one month from November 15, 1954, and then to continue monthly, at an annual rental of \$600.

State Roads Commission - new lease with Charles M. and Grace M. Buecker, lessee, covering 8621 Goetz Avenue, Baltimore County, Maryland, for one month from December 1, 1954, and then monthly, at an annual rental of \$450.00.

State Roads Commission - new lease with Richard B. and N. Ruth Worley, lessee, covering 9820 Bristol Drive, Silver Spring, Maryland, for one month from December 1, 1954, and then monthly, at an annual rental of \$900.00.

State Roads Commission - new lease with Earl and Thelma Thompson, lessee, covering 5309 Clark Place, Prince George's County, for one month from November 1, 1954, and then monthly, at an annual rental of \$960.00.

State Roads Commission - new lease with Gordon R. and Fay L. Swezey, lessee, covering 5391 Pumphrey Drive, Forestville, Maryland, for one month from November 1, 1954, and then monthly, at an annual rental of \$960.00.

State Roads Commission - new lease with Col. Ralph M. Edmonds, lessee, covering 5385 Pumphrey Drive, Forrestville, Maryland, for one month from November 1, 1954, and then monthly, at an annual rental of \$1,500.00.

State Roads Commission - new lease with John E. and Caroline Hentschel, lessee, covering 9726 Colesville Road, Montgomery County, Maryland, for one month from December 1, 1954, and then monthly, at an annual rental of \$840.00.

MARYLAND HOUSE OF CORRECTION:

- 1- The Secretary advised the Board of fire which occurred at the Maryland House of Correction on December 15, 1954, at the new Dormitory Wing, with damage of \$3,273.11 to the contractor on this construction work, and of receipt of a request from the institution for permission to make payment to the contractor, Capitol Construction Company, Inc.

The Board approved payment as requested.

- 2- The Board approved Construction Items 2 and 22 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland House of correction:

General Construction Loan of 1951 - Item #157	List 6	\$ 333.00
General Construction Loan of 1952 - Item #60	List 24	54.83
General Construction Loan of 1954 - Item #84	List 7	74.39
	List 8	1,267.80
	List 25	27.34

General Construction Loan of 1954 -
Item #84 - Walbrook Mill and Lumber Co., for lumber in
connection with the Storage Warehouse. 6,702.33 .

- 3- Upon the recommendation of the Department of Public Improvements, agenda item 22, the Board approved award of the following contracts by the Maryland House of Correction, payable from the funds indicated:

General Construction Loan of 1953 -
Item #112 - Capitol Construction Co., for Change Order No. 7
to contract approved May 10, 1954. Fee-Lucius
R. White. (Dormitory Wing) \$ 448.28
Item #115 - Libertini Construction Co., for Change Order No.
3 to contract approved May 10, 1954. Fee is
applicable to Whitman, Requardt & Associates.
Water System. 370.87 .

MARYLAND PENITENTIARY:

- 1- The Board approved Construction Item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Penitentiary:

General Construction Loan of 1951 - Item #165	List 35	\$ 82.89
	List 38	406.77
	List 39	35.97

General Construction Loan of 1953 - Item #120	List 11	75.60
	List 14	639.40 .

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland Penitentiary, payable from the funds indicated:

General Construction Loan of 1949 - Item #76 --
Public Works Operation Fund, for materials and supplies
in connection with temporary hospital facilities.(33)\$ 127.20

General Construction Loan of 1951 -
Item #163 - Fitz Co., for revisions to Dormitory Heating
Installations. Fee-Turpin, Wachter &
Associates. (Item 21-A) 66,000.00
Item #165 - Prison labor during Dec. 1954. (33-B) 193.45

General Construction Loan of 1953 - Item #119 --
Kirby & McGuire, for Change Order No. 8 to contract ap-
proved Sept. 14, 1954. Fee-Buckler, Fenhagen, Meyer
& Ayres. Credit. (Item 21-B) 2,075.00 / .

MARYLAND STATE REFORMATORY FOR MALES:

1- The Board approved Construction Items 13, 24 and 25 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1949 - Item #61A	List 28	\$ 71.65
	List 29	5,150.00
Item #62	List 29	365.56
	List 31	193.89
	List 32	380.86
Item #91	List 33	1.31
General Construction Loan of 1951 - Item #173	List 26	52.81
Item #175	List 27	1.80
General Construction Loan of 1954 - Item #85	List 10	804.54
	List 12	71.93
	List 13	241.13
	List 15	549.68
General Construction Loan of 1949 - Item #61D - Walbrook Mill and Lumber Co. (Woodworking shop)		5,192.48
General Construction Loan of 1954 - Item #85 - Walbrook Mill and Lumber Co. (Repair & Machine Shop)		5,192.48 .

2- The Board approved Item 23-A of the agenda of the Department of Public Improvements, relative to Maryland State Reformatory for Males, as follows:

"Item 28-C of this Department's Agenda of November 9, 1954, and Item 32-F of the Agenda of December 14, 1954, each covered payments totaling \$518.64 for payment of salaries of contractual employees on construction projects at the Reformatory for Males. Each of these amounts include \$230.00 for payment of salary of E. J. Monaghan. This amount in each encumbrance should be cancelled since Mr. Monaghan's salary encumbrance was handled in a separate transaction as authorized under Item 66 of the Agenda of September 14, 1954. The \$230.00 cancelled in each case should revert to the original fund source, General Construction Loan of 1954 - Item #185."

3- The Board approved the following payments from miscellaneous funds by the Maryland State Reformatory for Males:

Item 23-B -- State Use Industry Accounts, for prison labor
in November 1954.

General Construction Loan of 1949 - Item #62	\$ 64.50
General Construction Loan of 1949 - Item #61A	68.60
General Construction Loan of 1954 - Item #85	41.45
Reformatory for Males, for overtime during Nov. 14-Dec. 11, 1954 (Item 23-E)	
General Construction Loan of 1949 - Item #61A	26.19
Item 61B2	9.67
Item #61D	23.48
Item #61D	6.56
Item #62	28.69
General Construction Loan of 1951 - Item #173	2.85
General Construction Loan of 1954 - Item #85	13.02
Item #85	19.73
Item 34-B -- Potomac Edison Co., for removal of transformers, etc.	784.30
General Construction Loan of 1949 - Item #61A)	
Item #61B2)	
Item #69D) (\$156.86)	
Item #91) each.	
General Construction Loan of 1954 - Item #85)	

(Cont.)

(Md. St. Reformatory for Males)

- 4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland State Reformatory for Males, payable from the funds indicated:

Budget Program 12.01.05.04 -

Hagerstown Equipment Co., for repairs to electric motor
for Reeves Stoker. (Item 23-C) \$ 102.37

General Construction Loan of 1954 - Item #85 --

Payroll #12, for salary of contractual employees. (23-D) 311.60
Payroll #13, for contractual employees. (Item 34-A) 249.28 .

MARYLAND STATE SCHOOL FOR THE DEAF:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland State School for the Deaf, with payment to be made from the funds indicated:

Richard F. Kline, for road repairs and sidewalk installation.(5) \$ 565.00
(Budget Program 13.01.00.04 \$365.00)
General Construction Loan of 1951-#216 200.00 .

Richard F. Kline, for Change Order No. 1 to above contract. (37) 300.00.
(General Construction Loan of 1951 - Item #216)

MARYLAND TRAINING SCHOOL FOR BOYS:

- 1- The Board approved Construction Items 20, 26 and 27 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Maryland Training School for Boys:

General Construction Loan of 1952 - Item #90	List 88	\$1,034.50
	List 91	222.75
Item #92	List 88	1,299.00
Item #94	List 88	465.66
	List 90	792.94
	List 91	248.47
Item #98	List 88	1,318.14
	List 90	24.55
	List 91	608.02

General Construction Loan of 1952-Item #98 --
Berlin Chapman Co., for athletic equipment. 5,077.74

General Construction Loan of 1952-Item #92 --
Bendix Radio Division-Towson, for 18 portable communication
units, to go with other Bendix equipment. 5,850.00.

- 2- The Board approved Item 12-A of the agenda of the Department of Public Improvements, relative to Maryland Training School for Boys, as follows:

"Item 98, General Construction Loan of 1952 for 'Construction of New Gymnasium-Auditorium' has a surplus amount of almost \$100,000.00 remaining after completion of this particular project. It has been requested by this Institution and the Department of Public Welfare that \$50,000.00 of this money be earmarked for use in completing the Renovation of the Cottages authorized under Item #90, General Construction Loan of 1953. By use of this surplus money, it will be possible to preclude a further Capital Fund request for this work during the next Legislative Session."

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Maryland Training School for Boys,

(Cont.)

(Md. Trg. School for Boys)
3-

with payment to be made from the funds indicated:

- Budget Program 11.01.04.04 -
Blair & Sons Co., Inc., for work on the Superintendent's
residence-kitchen, entry and pantry. (Item 12-C) \$2,100.00
- General Construction Loan of 1949 -
Item #100 - A. W. Barnhart, for installation of Security
Screens for Cottage 4, plus about 11 individ-
ual rooms in Cottage 3. (Item 39) 3,450.00
- General Construction Loan of 1953 -
Item #90 - Wm. H. Sands, for Change Order No. 2 to contract
approved Aug. 9, 1954. Fee-J. C. Dunn.
Credit. (Item 12-B) 224.00 / .

MARYLAND TUBERCULOSIS HOSPITALS:

- 1- The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Maryland Tuberculosis Hospitals:
- | | | |
|--|----------|----------|
| General Construction Loan of 1949 - Item #25
(Victor Cullen State Hospital) | List 72 | \$ 92.12 |
| General Construction Loan of 1951 - Item #56
(Mt. Wilson State Hospital) | List 141 | 292.50 |
| | List 149 | 50.00 . |
- 2- Victor Cullen State Hospital -
Upon the recommendation of the Department of Public Improvements, the Board approved execution for Victor Cullen State Hospital of Change Order No. 4, in the amount of \$106.00, CREDIT, to contract approved with L.J. Keller & Sons on December 14, 1953. Fee is applicable to Buckler, Fenhagen, Meyer and Ayres. The credit will revert to the General Construction Loan of 1949-Item #25. (Agenda Item 11)

MILITARY DEPARTMENT:

- 1- The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Military Department:
- | | | |
|--|----------|----------|
| General Construction Loan of 1951 - Item #10 | List 202 | \$422.15 |
| | List 204 | 789.40 |
| Item #12 | List 202 | 62.72 |
| Item 13 | List 198 | 1,840.26 |
| | List 202 | 1,750.12 |
| | List 204 | 211.48 . |
- 2- The Board approved Item 32-B of the agenda of the Department of Public Improvements, relative to the Military Department, as follows:
- "Reference is made to Item 40-A of this Department's Agenda of October 11, 1954, in which change order was authorized to Jerbe Company in an amount not to exceed \$150.00 for changes in air conditioning and ventilating installations. The work was accomplished at a cost of \$75.00. It is requested that the balance revert to the original fund source -- Program Budget 07.03.00.01."
- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Military Department, with payment to be made from the funds indicated:
- Federal Funds -
Mahoney Brothers, for paving of runways at Harbor Field. (25-A) \$54,186.37

(Cont.)

(Military Dept.)

3-

Budget Program 07.03.00.03 -

H. F. Hallock, Inc., for Change Order No. 4 to contract approved May 10, 1954. Crisfield. (Item 25-B) \$ 130.00

General Construction Loan of 1951 -

Item #10 - H. F. Hallock, Inc., for Change Order No. 5 to contract approved May 10, 1954. Crisfield. (25-C) 300.00

Frederick Construction Co., for Change Order No. 2 to contract approved Sept. 14, 1954. Fee-Chas. F. Bowers. Frederick. Credit. (Item 25-D) 690.23 +

City of Baltimore, for installation of water service lines for fire supply service, detector meter, etc. at Pikesville. (Item 32-A) 2,214.54 .

MONTEBELLO STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, Agenda Item 10, the Board approved award of contract for Montebello State Hospital to Poole and Kent, for installation of underground steam distribution system under the base bid and Alternate A-B, in the amount of \$45,741.00. Fee is applicable to James Posey & Associates, consulting engineers. Payment is to be made from the General Construction Loan of 1954 - Item #46.

MONTROSE SCHOOL FOR GIRLS:

- 1- The Board approved Item 14-B of the agenda of the Department of Public Improvements, relative to Montrose School for Girls, as follows:

"Reference is made to Items 21-A and 21-B of this Department's Agenda of July 12, 1954, approving Change Orders No. 3 and 4 to contract with Chas. F. O'Day, for construction of Bull Barn and Feed Storage Building at Montrose. These items were indicated as payable from Item #214-General Construction Loan of 1954. The School now indicates they have funds available for the work in the Budget Program 11.01.05.54, and request that the charge for these change orders be made against this Budget Item. Approval is herewith requested for this action."

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved agenda Item 14-A covering award of contract to Frederick D. Carrozza & Co., in the amount of \$3,750.00, for storm water control, etc. at Montrose School for Girls. Payment is to be made from the General Construction Loan of 1952 - Item #102.

MORGAN STATE COLLEGE:

- 1- The Board approved Construction Items 10 and 23 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Morgan State College:

General Construction Loan of 1951 - Item #220	List 55	\$ 276.95
	List 56	3.17
	List 64	205.23
Item #221	List 59	31.37
	List 64	136.86
Item #228	List 59	259.00
	List 64	294.00
General Construction Loan of 1953 - Item #137	List 57	499.90
	List 65	938.49
General Construction Loan of 1954 - Item #89	List 54	775.39
	List 66	1,060.30
Item #91	List 58	1,406.45
	List 66	565.00

General Construction Loan of 1953 - Item #133

Kewaunee Manufacturing Co., for laboratory furniture. 7,389.70 .

(Cont.)

(Springfield State Hospital)

1-

Board of Public Works Construction Fund			
of 1949 - Item #69	List 166	\$	80.45
Item #71	List 166		79.02
General Construction Loan of 1951 - Item #117	List 91		284.20 .

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Springfield State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1951 -

Item #122 - Frank D. Christhilf, Inc., for Change Order No. 1 to contract approved Sept. 14, 1954. Fee does not apply. (18-A)		\$	244.50
Item #123 - Philip Stinchcomb, for base bid covering furnishing and installing street lighting in various areas. (Item 29-B)			13,931.00
Item #124 - Blair & Sons Co., for alterations to "D" Building. (Item 29-A) Men's Group.			82,480.00

General Construction Loan of 1953 -

Item #61 - Lacchi Construction Co., for Change Order No. 3 to contract approved Oct. 11, 1954. (18-B)			327.13
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General Construction Loan of 1954 -

Item #56 - Baltimore Electric Blueprint Co., for additional prints for alterations to Men's Group, Building (D). \$31. & \$19. (Item 18-C)			50.00
Bateman Photo Print & Blueprint Co., for prints for alterations to Building F. (18-D)			21.00 .

SPRING GROVE STATE HOSPITAL:

- 1- The Secretary advised the Board of receipt of information of fires which occurred at Spring Grove State Hospital on December 16, 1954 - Cottage 8, Room 9- \$24.68; and on December 27, 1954 - Cottage G - damage slight.
- 2- The Secretary reported to the Board payment of \$3,775.50 from the Board of Public Works-Fire Losses State Property Fund for Spring Grove State Hospital, Warrant 7194-A.
- 3- The Board approved Construction Item 16 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Spring Grove State Hospital:

Board of Public Works Construction Fund			
of 1949 - Item #90	List 289A	\$	1,190.08

General Construction Loan of 1951 - Item #145	List 290A		773.09 .
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- 4- The Board approved Item 19-D of the agenda of the Department of Public Improvements, relative to Spring Grove State Hospital, as follows:

"Approval is requested for appointment of the architectural firm of Jamison and Marcks to prepare plans and specifications for Central Kitchen and Storage Building. These plans and specifications will be a modification of a similar type structure presently under construction at Springfield Hospital. An adjusted fee of 4½% is contemplated as payment to the Architects for the work. Funds are available in Item #75-General Construction Loan of 1953, and Item #89-Board of Public Works Construction Fund of 1949."

- 5- Upon the recommendation of the Department of Public Improvements, the Board

(Spring Grove State Hospital)

5-

approved award of the following contracts by Spring Grove State Hospital, with payment to be made as indicated:

Board of Public Works Construction Fund of 1949 -

Item #93 - United States Bronze Co., for Nurses' Home bronze tablet costing \$195.00, with State to pay 1/3.	
Item 19-A)	\$ 65.00
Colwill Construction Co., for Change Order No. 6 to contract approved Jan. 11, 1954. Fee-David Harrison. Credit. (19-C)	3,000.00 /

General Construction Loan of 1951 -

Item #144 - John J. Driscoll Co., for Change Order No. 1 to contract approved May 10, 1954. Fee-Walton Redmiles & Associates. (19-B) Heating.	771.40
John J. Driscoll Associates, for Change Order No. 2 to contract approved May 10, 1954. Fee-H. Walton Redmiles & Associates. (Item 30)	945.00 .

STATE DEPARTMENT OF EDUCATION:

1- Bowie State Teachers College -

- a. The Board approved Construction Item 17 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Bowie State Teachers College:

General Construction Loan of 1951 - Item #239	List 17	\$893.51 .
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- b. Mr. O'Donnell stated that he wanted to discuss with the Board the proposed construction of a Residence Hall at Bowie State Teachers College, as set forth in Item 1 of the agenda of the Department of Public Improvements. Bids were received from various contractors for the construction of a Residence Hall and a Gymnasium-Auditorium Building. Separate bids were received for each project and combination bids for the two if the same contractor were to be awarded both jobs. The low bid for the new Gymnasium amounted to \$321,944.00 which could be payable out of a balance of \$375,915.75 for the construction of a new gymnasium, included as Item #139-General Construction Loan of 1953. The low bid for the Residence Hall for 100 students amounted to \$292,760.00, but the balance in the appropriation for the construction of a Residence Hall, in the General Construction Loan of 1954-Item #97 is \$265,137.41.

The balances in the two construction loans for the purposes mentioned amount to \$641,053.16. The proposal of the low bidder for both jobs is \$602,704.00, with architects fees requiring approximately \$31,000.00, making a total of \$633,704.00.

Attention was called to Section 7 of the General Construction Loan of 1953 and the General Construction Loan of 1954, which prohibits the award of contracts for any construction which would exceed the amount of money made available in the law for the work. The question submitted to the Board by the Department of Public Improvements is: Would it be permissible to consolidate the moneys available in the two loans and award a contract to the low bidder on his combination bid for the construction of the two buildings and still not violate the provisions of Section 7 of the two laws, as mentioned.

After due consideration, the Board felt that it should not approve the award of the contract on the basis mentioned, without assurances from the State Law Department that the law would permit this to be done, and instructed that the matter be submitted to the State Law Department for an opinion.

The Board stated that in the event it would not be possible to accept the combination bid because of the restriction contained in Section 7 of both construction laws, that it would approve the award of contract for the construction of a new gymnasium, for which ample funds are available.

(Cont.)

(Bowie State Teachers College)

- c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Bowie State Teachers College, payable as indicated:

General Construction Loan of 1951 - Item #239 --

A. P. Shamer, for Change Order No. 1 to contract approved
Nov. 9, 1954. Boiler work. (Item 1-B) \$ 850.00

General Construction Loan of 1953 - Item #139 --

Winfield B. Harward, field engineer II, for salary from
Dec. 29, 1954 to Dec. 27, 1955. Employed June 1,
1954. (Item 28) 4,420.00 .

2- Frostburg State Teachers College -

- a. The Board approved Construction Item 18 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Frostburg State Teachers College:

General Construction Loan of 1953 - Item #148 List 96 \$ 326.40 .

- b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Frostburg State Teachers College, payable as indicated:

Budget Program 13.04.05.04 -

R. H. Lapp & Sons, for plumbing work on 2nd floor of
old main building. (Item 3-A) \$ 112.00

General Construction Loan of 1953 - Item #147 -

W. Harley Miller, for Change Order No. 12 to contract
approved June 11, 1953. Fee-F.J.Thuman. (3-C) 530.00

General Construction Loan of 1954 - Item #102 -

J. S. Hartig, for civil engineering services. (3-B) 10.00
John Smouse, for ditch equipment. (Item 3-B) 31.50 .

3- Salisbury State Teachers College -

- The Board approved Construction Item 19 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Salisbury State Teachers College:

General Construction Loan of 1954 - Item #108	List 19	\$ 637.59
	List 20	54.46
	List 23	1,092.00 .

4- Towson State Teachers College -

- a. Upon the recommendation of the Department of Public Improvements, the Board approved purchase of additional materials from Federal Terra Cotta Company, in the amount of \$5,505.00, over and above contract approved on August 9, 1954, in connection with repairs to building trim on the Main Building and Newell Hall at Towson State Teachers College. Payment is to be made from the General Construction Loan of 1953 - Item #156.

- b. The Board approved Item 4-A of the agenda of the Department of Public Improvements, relative to Towson State Teachers College, as follows:

"Reference is made to Item 10-A of this Department's Agenda of June 1, 1954, authorizing contract awards to Smith and DeCorse, Inc. and D. W. Andrews, both on a time-and-material basis, each in an amount not to exceed \$20,000.00 for repairs to building trim on the Main Building and Newell Hall at Towson Teachers College. Each of these awards was predicated on each contractor accomplishing the necessary repair work in five building bays. Since the award, the work in the five original bays has been completed, and it is now requested that the work be allowed to continue to embrace five more bays for each contractor. The labor and overhead

(Towson State Teachers College)

"costs involved have indicated that the work can be completed for the money available, and that the originally earmarked \$20,000.00 can satisfactorily be reduced to \$17,500.00 for each contract. Accordingly, approval is requested for this adjustment with the total amount of the credit, \$5,000.00, to revert to the original fund source -- Item #156-General Construction Loan of 1953. "

STATE DEPARTMENT OF HEALTH:

- 1- Dr. Pincoffs, Dr. Prather, and Dr. Ellicott appeared before the Board with reference with employing a person to head the Physical Medicine and Rehabilitation work of the School of Medicine at the University of Maryland, and at the State Department of Health. Dr. Pincoffs, who acted as spokesman of the group, said that it was not possible to obtain the services of a qualified person for the salary available and stated that it would be possible to work out an arrangement whereby the services of such a person could be obtained if authority were granted to supplement the salary in the budget of the State Department of Health by additional funds from the University of Maryland. It was stated that the amount of \$10,376.00 would be available in the budget of the State Department of Health and that \$3,000.00 could be made available from the budget of the University of Maryland. The Kellogg Foundation makes money available to supplement the money appropriated by the State for the work for the Division of Physical Medicine and Rehabilitation.

After due consideration, the Board advised the doctors that it would be agreeable for them to go ahead and obtain the services of the person they have had in mind, and for an arrangement to be made to take care of the salary out of the budgets of the State Department of Health and the University of Maryland.

This approval covered general item 2 of the agenda of the Department of Budget and Procurement, covering request of the State Department of Health for permission to allow the Director of Physical Medicine and Rehabilitation for chronic hospitals to be appointed as Associate Professor of Physical Medicine and Rehabilitation of the School of Medicine at the University of Maryland, with salary as mentioned above.

STATE EMPLOYEES:

The Board approved extension of sick leave as follows:

Spring Grove State Hospital - Ruth E. Barnes, Hospital Attendant Supervisor II, for a period of three months from January 7, 1955.

STATE OFFICE BUILDINGS:

Annapolis - The Board approved Item 27 of the agenda of the Department of Public Improvements, relative to the proposed office building to be constructed in Annapolis, as follows:

"Approval is requested to proceed with demolition of further structures acquired by the State in Annapolis in connection with proposed New State Office Building. These structures are located at 18, 20, 22, 24, 26, 28, 32, 34, 36, 40, 42, 44, 46, 48, 50, 52, 54, 56, 58 and 60 Northwest Street. All these properties with the exception of #44 are vacant, because of which they are subject to vandalism, occupancy by vagrants and the like. It is considered of utmost importance to demolish them in order to prevent serious difficulties in the neighborhood. It is anticipated that the one occupied property at 44 Northwest Street will be vacant in the near future in ample time to be considered among those to be demolished. In addition to demolition, it is anticipated that bids will be requested for desirable rodent control treatment of the demolished area."

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved disposal of the following property no longer required in connection with the conduct of the State's business.

Boys' Village of Maryland - motor vehicles	\$ 675.00
Maryland House of Correction - office & farm equipment	210.63
Crownsville State Hospital	90.00
Department of Forests and Parks - motor vehicles	2,792.35
Department of Game and Inland Fish - scrap	26.00
State Insurance Department - office equipment	35.00
Department of Mental Hygiene-Central Farm - livestock	290.53
Department of Maryland State Police - office equipment	550.00
State Department of Public Welfare - motor vehicle & office equip.	575.00
Maryland State Reformatory for Males - livestock	800.53
State Roads Commission - scrap, motor vehicles, etc.	6,129.01
Springfield State Hospital - scrap	545.41
Spring Grove State Hospital - scrap	869.71
University of Maryland - office equipment	190.00
State Use Industries - shop equipment	400.00
Victor Cullen State Hospital - livestock	570.02
State Department of Public Welfare - motor vehicles	600.00
Maryland State Reformatory for Males	1,328.07
State Roads Commission - as above	1,075.57
University of Maryland - laboratory equipment	332.30

Comptroller of the Treasury-Retail Sales Tax Division - removal from inventory of 1 Remington portable adding machine, which cannot be located.

State Department of Health - removal from inventory of Propellair fan, cost \$444.80, as it was attached to building occupied by Hagerstown Branch and that agency has now moved to the new Health Center.

State Department of Public Welfare-Montgomery County - removal from inventory of one clock, car seat and two signs now not usable.

Frostburg State Teachers College - removal from inventory of 23 surplus fluorescent fixtures, turned over to Maryland State Reformatory for Males on an inventory transfer basis.

STATE RECORDS:

The Board approved retention schedules submitted by Dr. Morris L. Radoff, Archivist, under date of January 7, 1955, prepared under the provisions of Chapter 436, Acts of 1953, as follows:

Montrose School for Girls	No. 119
State Department of Health	No. 120
Washington Suburban Sanitary Commission	Nos. 121 & 122 .

STATE ROADS COMMISSION:

The Board confirmed approval previously given by the individual members to the State Roads Commission for execution of the following Deeds:

Fitzhugh T. Clark and Geraldine J. Clark, his wife, of parcel of land in Montgomery County being portion of the Ivy M. Perrell property, Contract M-485-5-315, in lieu of deed dated May 18, 1954, executed on that date by the State Roads Commission and on June 4, 1954 by the Board of Public Works.

Lambert R. Oeder, for parcel of land in Wicomico County, being portion of former Salisbury Realty Company property, in connection with Contract #S-195-115

(Cont.)

(St. Roads Commission)

Earl W. Clark and Mary E. Clark, his wife, for parcel of land in Montgomery County, being portion of former George E. Spicer property, in connection with Contract M-531-1-320.

Carl L. Roby and Pearl S. Roby, his wife, for land in Montgomery County, being portion of old roadbed for length of approximately 1,000 feet, in accordance with terms of right-of-way option under Contract M-531-1-320.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

- 1- Court of Appeals Building - The Board approved Construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures in connection with the Court of Appeals Building, Annapolis:

General Construction Loan of 1954 - Item #2	List 11	\$174.20
	List 12	131.25 .

- 2- Upon the recommendation of the Department of Public Improvements, agenda item 9, for the Hall of Records Building, the Board approved award of contract to Jarbe Company, for replacement of convector elements in 11 locations where leaks are occurring, at a cost of \$836.00. Payment is to be made from the General Construction Loan of 1949 - Item #6.
- 3- State House - Upon the recommendation of the Department of Public Improvements, agenda item 8, the Board approved execution of Change Order No. 4, in the amount of \$1,622.00, to contract with Wallace and Gale for repairs to gutters, flashings and roof of newer section of State House, as authorized November 9, 1954. Payment is to be made from the General Construction Loan of 1954 - Item #1.

STATE TREASURER:

The Secretary submitted the following reports received from Mr. Miles, which were approved by the Board:

December 23, 1954 - Subscription for State Roads Commission-State Highway Construction Bond, Second Issue, Fund, for \$10,000,000 United States Treasury Bills, due 3/24/1955 on a 1.333% basis, less discount of \$33,700.00, or a net cost of \$9,966,300.00.

Collection and deposit of the \$10,000,000 United States Treasury Bills. Of this amount \$9,976,388.89 represents the original cost and \$23,611.11 the interest, which is, of course, the same as the discount at the time of purchase.

January 3, 1955 - Collection of \$13,000 United States Treasury Bills due 12/30/54, for the State Roads Commission for the account of the County Highway Construction Bond-Sinking Fund. Of the amount, \$12,974.82 represents the original cost and \$25.18 the interest, which is, of course, the same as the discount at the time of purchase.

UNIVERSITY OF MARYLAND:

- 1- Dr. Pincoffs, Dr. Prather, and Dr. Ellicott appeared before the Board with reference to the employment of a person to head the Physical Medicine and Rehabilitation Division. Dr. Pincoffs, who acted as spokesman of the group, said that it was not possible to obtain the services of a qualified person for the salary available and stated that it would be possible to work out an arrangement whereby the services of such a person could be obtained if authority were granted to supplement the salary in the budget of the State Department of Health by additional funds from the University of Maryland. It was stated that the amount of \$10,376.00 would be available in the budget of the State Department of Health and that \$3,000.00 could be made available from the budget of the University of Maryland. The Kellogg Foundation makes money available to supplement the money appropriated by the State for the work of the Division of Physical Medicine and Rehabilitation.

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(University of Maryland)

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After due consideration, the Board advised the doctors that it would be agreeable for them to go ahead and obtain the services of the person they have had in mind, and for an arrangement to be made to take care of the salary out of the budgets of the State Department of Health and the University of Maryland.

This approval covered general item 2 of the agenda of the Department of Budget and Procurement, covering request of the State Department of Health for permission to allow the Director of Physical Medicine and Rehabilitation for chronic hospitals to be appointed as Associate Professor of Physical Medicine and Rehabilitation of the School of Medicine at the University of Maryland, with a salary as mentioned above.

- 2- The Board confirmed approval previously given the University of Maryland for the execution of Deed covering the transfer to the State Roads Commission of a strip of property along the Otten Farm in Howard County, to permit the State Roads Commission to widen the road, with compensation being \$710.00, which the University will credit to Budget Program 13.05.03.03-Agricultural Research.
- 3- The Board approved Construction Items 21 and 28 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

General Construction Loan of 1953 - Item #167	List 198	\$ 158.60
	List 206	150.23
	List 213	210.00
	List 224	599.94
Item #175	List 224	1,485.93

General Construction Loan of 1953 - Item #175 --		
Laboratory Furniture Company, Inc., for laboratory		
furniture for Seafood Laboratory.		5,602.35 .

4- Baltimore -

Upon the recommendation of the Department of Public Improvements, agenda item 6, the Board approved execution of Change Order No. 3, in the amount of \$226.06, to contract with Paul J. Vincent, authorized February 8, 1954, for air conditioning at the University Hospital. Payment is to be made from Budget Program 13.05.04.04.

5- College Park -

The Board approved Item 7 of the agenda of the Department of Public Improvements, relative to the University of Maryland, as follows:

"Reference is made to Item 59 of this Department's Agenda of July 12, 1954, authorizing contract award to A. L. Devlin Company, Inc., low bidder, for fabrication of metal doors and frames and delivery thereof to job site in connection with Renovations to Calvert Hall. Subsequent to receipt of bids, it was determined that the steel doors and bucks contemplated would require an exceptionally long period for delivery because of their nature. As the result, it was determined to substitute stock sizes at a considerable saving in time as well as some saving in cost. This change was effected by the University in the following manner: Since A. L. Devlin Company was a direct representative of Aetna Steel Products Company of New York, and since the work could be best expedited by direct dealing with Aetna, the University reduced the amount of the direct contract with Devlin from \$12,300.00 to \$2,720.00. This embraced the delivery of hollow metal door frames for the Calvert Hall project. In place of the metal doors that had been on the Devlin contract, arrangements were made with Aetna directly for a cost of \$8,500.00 for the supplying of the desired hollow metal doors from stock sizes. This in effect resulted in increasing the Devlin contract from one contract to two contracts --

(Cont.)


(University of Maryland)

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"one directly with Devlin, and another with Devlin's principal supplier -- Aetna Steel Products Company -- at a net reduction in cost of \$1,080.00, since the two contracts now total \$11,220.00 as against the original contract of \$12,300.00. The amount of the saving \$1,080.00, should revert to Item #118-General Construction Loan of 1954, with the contracts with Devlin and Aetna being payable from the same account."

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.

JAN 10 1955

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